

# LEED COUNCIL

## Workforce Development Services

### **Job Placement**

#### Assistance for Job Seekers:

- Resume, cover letter writing
- Interview skills
- Job search techniques
- On-line job applications and company research
- Career exploration
- Employer expectations
- Job placement assistance
- Networking

#### Assistance for Employers:

- Job Listings
- Candidate Recruitment
- Candidate Screening and Referrals

Please contact:  
Jennifer Raimer at  
773-929-5552 x236

### **Resources**

- Customized Skills Training for New and Incumbent Workers
- Access to public workforce funding and resources: Applying for Chicago TIFWorks and State ETIP programs
- Labor Market and Human Resources Info & Forums
- Tax Credits: Eligibility and application assistance for
  - Federal Work Opportunity Tax Credit for hiring targeted populations
  - Federal Welfare-to-Work Tax Credit
  - Chicago Tax Credit for Hiring Resources for Employees
- Financial Education & info on Earned Income Tax Credit for employees

Please contact:  
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